

Schoolcraft Band Booster Minutes

March 10, 2014

In attendance: Kevin Stuart, Ryan Kasperski, and Diane Langejans

Meeting called to order at 7:08 by Diane Langejans, acting on behalf of Noel Evans in her absence.

Secretary's Report:

The minutes from the February 17, 2014 meeting were reviewed. Stuart made a motion to approve. Langejans seconded the motion. All were in favor, the motion to approve the minutes passed.

Treasurer's Report:

Stuart and Evans have signed banking form and it will be signed by the president and secretary of the school board at their meeting tonight. When the bank gets these forms Stuart will have access to band booster accounts.

Stuart has ordered checks.

Stuart is in the process of putting a balance sheet together for the students' accounts.

Stuart will pay outstanding bills as soon as possible.

Old Business:

- Treasurer Description –We reviewed the description of the treasurer in the bylaws and have decided that Stuart can write all the checks but we will have two members sign a payment requisition form to show committee approval of outgoing funds.

Stuart checking with bank to acquire a debit card for Kasperski to purchase necessary items.

- Fundraiser Ideas – The following ideas were given at the parent involvement meeting February 19, 2014.

Open skate at K-Wings Stadium. We work in the booth and we get the entry fees. Mr. and Mrs. Hybels volunteered to look into it further. Evans will check on their progress.

Carnations - We would like to sell carnations at the concession stand at the Middle School S&E. Mrs. Bensley is looking into cost of flowers. Evans will check on her progress.

Pictures – Getting individual and group pictures taken for families to purchase. Evans to check with Cheri Bales to see if this is a possibility.

T-shirt sales – Make a t-shirt available that shows band membership. Students could wear on pep or marching band days or just to show band pride.

Chris Sargeant has communicated that she would like to get out of the concession stand duties. She will be happy to train a new volunteer and decrease responsibilities slowly.

The question whether we ever got our share of the Fund Walk funds was raised. Stuart will look in to it when he gets access to our accounts.

New Business:

Stuart would like to get rid of large, old computer that he acquired with the treasurer position. He would also like to get an updated version of QuickBooks so he can continue the good work that was started last year. Kasperski volunteered to ask James Weiss about these things.

Director's Report:

The Pre-Band Festival concert went well. Band Festival is being held in Mattawan March 14 for Middle School and March 15 for the High School students.

Middle School S&E is April 19. Schoolcraft is hosting this event. Kasperski is in the process of setting up the students with their music this week. Pianos usage is arranged and food for the judges is being set up. He will get student helpers the week prior to the event. Kasperski sending out a note for collection of fees associated with participation, payment due March 24.

For April 21, 2014 meeting: Solidify fundraisers and commitments to organize them for next year and set up the 2014-2015 budget.

Langejans made a motion to adjourn, Stuart seconded the motion. All were in favor. The meeting adjourned at 8:03.

Submitted by Diane Langejans, Band Booster Secretary